



The British Driving Society Ltd., Endersley, Church Road, Wingfield, Eye, Suffolk, IP21 5QZ
 Telephone 01379 384 612 email: email@britishdrivingsociety.co.uk
 Website: www.britishdrivingsociety.co.uk

PHOTO AND IMAGE PERMISSION FORM FOR CHILDREN/PERSONS UNDER 18 YEARS OLD

NB: PLEASE NOTE, YOU MUST FILL IN A SEPARATE FORM FOR EACH NAMED CHILD FOR WHOM YOU ARE RESPONSIBLE

PLEASE USE BLOCK CAPITALS

Young Person's full Name and Address:		
BDS Membership Number	Date of birth of child:	BDS Area

To comply with the General Data Protection Regulations 2018 (GDPR), we need written permission from a person responsible for any child to use images which identify children (ie: anyone under 18 years of age) by name in BDS publications and media. Please indicate whether or not you consent to photographs, video or film images of any child you are responsible for being identified in the following BDS-controlled media : **BDS Yearbook; BDS Newsletter; BDS Website; BDS Official Social Media**. We may take photographs of children/young people at BDS events and use these images in our printed publications, and/or on our website, display boards or promotional material advertising the BDS. We may also make videos or web-cam recordings for promotional or educational use. **Please see notes on Page 2.**

Please answer the Question in box 1 below, then sign and date the form where shown.

Please return the completed form to: The British Driving Society Ltd., Endersley, Church Road, Wingfield, Eye, Suffolk,

Delete as applicable

<p>1) Do you CONSENT to images of the above named child for whom you are responsible, which may be taken when participating in BDS activities, appearing in BDS-controlled media ? IF YOU ANSWER 'NO' TO THIS QUESTION, PLEASE GO STRAIGHT TO BOX 4. IF YOU ANSWER 'YES' TO THIS QUESTION, PLEASE READ BOXES 2 & 3, THEN SIGN THE CONSENT IN BOX 4</p>	YES	NO
<p>2) If your answer to the above Question is YES, you will be confirming that you give your CONSENT to images of the above named child for whom you are responsible appearing in each of the following BDS- controlled media together with a caption or other means of identifying the child by name : BDS Yearbook; BDS Website; BDS Newsletter; BDS Official Social Media; BDS promotional material</p> <p>If your answer to the above Question is NO, then photographs and images of the child will NOT be identified by name in any of the above BDS-controlled media.</p>		
<p>3) Please note that websites and social media sites can be viewed throughout the world and not just in the United Kingdom where UK law applies. Please read the conditions for use of these photographs and images on Page 2 of this form. I understand that I may change my decision at any time by writing to or emailing the BDS Office, who may carry out security checks to confirm my identity and my authority for making any changes. PLEASE SEE NOTES ON PAGE 2.</p>		
<p>4) PLEASE PRINT CLEARLY USING BLOCK CAPITALS – PLEASE READ THE NOTES ON PAGE 2 BEFORE FILLING IN THIS FORM I UNDERSTAND THAT BY SIGNING THIS FORM I AM <u>CONSENTING / REFUSING</u> (delete as applicable) TO ALLOWING PHOTOGRAPHS OF THE ABOVE NAMED CHILD FOR WHOM I AM RESPONSIBLE APPEARING IN THE BDS-CONTROLLED PUBLICATIONS AND MEDIA SITES LISTED IN BOX 2.</p> <p>Your Name _____ Relationship to child: _____</p> <p>Your Address _____ (if different to child) _____</p> <p style="text-align: right;">POST CODE _____</p> <p>Telephone No: Landline _____ Mobile _____</p> <p>email address: _____</p> <p>Signed: _____ Date: _____</p>		



BDS PHOTO AND IMAGE USE PERMISSION FORM FOR CHILDREN EXPLANATORY NOTES

- 1) Please complete this form if you are : the Parent of the child; Guardian; Person Responsible for the child who you have named on Page 1 of this form. You do not have to be a BDS Member to complete this permission form, and we need you to indicate your relationship to the child for whom you are responsible (ie: Parent; Guardian; other Responsible Person).
- 2) Only one parent or responsible person need sign this form. If the Parent, or Person Responsible for the child, has signed this form giving or refusing consent to the child's images being used and identified by us, and the other Parent, or other Person(s) Responsible, wishes to change the original consent, we will contact the original consenting party for clarification. If there is a dispute between Parents or Person(s) Responsible for any child, we will cancel any previous permission to use the child's images and will not publish any image which identifies the child in any BDS-controlled publication, media or social media site, unless we receive written consent from all Persons Responsible for the child.
- 3) This form is valid during the period of time the child is a paid-up Junior Member of The British Driving Society Ltd, up to and including the age of 18. When the child reaches 18 years old, parental/responsible person consent will automatically expire as your child will be an Adult.
- 4) You may change the decision you have made on Page 1 of this form at any time, by notifying the BDS Office in writing or by email. We will carry out security checks to confirm that you are you are the person who is responsible for the child and therefore have authority to change this decision.
- 5) If we use photographs of individual young drivers or small groups of young people, we will not use the name of that child in the accompanying text or photo-caption which appears in BDS-controlled media, unless you have signed this consent form giving us permission to do so.
- 6) Please note that newspapers, magazines, television and radio who may attend BDS events or events where there are BDS classes (ie: County shows, etc) are likely to use first names and surnames in their publications/broadcasts, and they are responsible for directly approaching you to obtainin your permission to do so.
- 7) We will not include personal e-mail or postal addresses, or telephone or fax numbers which identify or relate to any child in our printed publications, on video, on our website, BDS-controlled social media sites, nor on BDS advertising boards or materials.
- 8) We will not identify any child to any unauthorised person. People authorised to have access to a child's name and contact details are: BDS Office (for purposes of maintaining their Membership); BDS Branch Chairman/Area Commissioner/Assistant Area Commissioner (to enable them to contact you/the child about BDS events and activities); BDS Judges at shows/BDS classes (via the schedule); BDS Assessors (when a child takes a BDS Qualification).
- 9) We may use group or class photographs or footage with very general captions, such as" BDS Young Drivers attending a BDS drive", "Juniors at a BDS Young Drivers Camp", etc which will not identify individual children by name unless we have your consent.
- 10) We will not knowingly allow anyone to take photographs of or film children at BDS events who are not fully or suitably dressed and will take all reasonable measures to prevent publication of any such material which is drawn to our attention. We will only use images of children who are suitably dressed in BDS controlled media, to reduce the risk of images being used inappropriately.

PLEASE SEE THE BDS' GENERAL DATA PROTECTION POLICY 2018, ON THE BDS WEBSITE FOR DETAILS OF HOW WE COLLECT, SECURELY STORE, USE, MANAGE, SHARE AND DELETE YOUR GENERAL PERSONAL DATA.